

SGMP SE Regional Education Conference – GENERAL INFORMATION

"Respect the Past, Embrace the Day, Race to Tomorrow"

Tentative Agenda at a Glance

Sunday- 9/11/11

3:00-6:00 p.m. Registration Open
6:30-8:30 p.m. Welcome Reception

Monday- 9/12/11

7:30 a.m. Registration Open
8:00-9:00 a.m. Breakfast
9:00-10:30 a.m. General Session
10:30-10:45 a.m. Refreshment Break
10:45 a.m.-12:00 p.m. Breakouts
12:00-1:30 p.m. Lunch
1:45-3:00 p.m. Breakout
3:00-5:00 p.m. Trade Show
5:45 p.m. Load buses for offsite reception
6:00-9:00 p.m. Offsite reception

Conference Objectives

Want to differentiate yourself in today's challenging market? This three day conference was designed with you in mind! Government planners (Federal, State and Local), Industry leaders, and hospitality suppliers will learn current best practices and experience hands-on the trends of the future...all while creating business relationships that will truly prepare you for the "Race to Tomorrow." More than a business obligation, knowing future meeting trends before other industry colleagues will give you a competitive advantage! Come learn with us.

Host City and Conference Location

The Shores Resort and Spa, 2637 South Atlantic Avenue, in Daytona Beach Shores, FL is the host hotel and city for this year's conference. The Daytona Beach Area Convention & Visitors Bureau website is www.daytonabeach.com and the Shores website is www.shoresresort.com

Registration Include

Conference registration fee includes all breaks, official program items, all food and beverage events on the agenda, educational sessions and materials. Hotel accommodations are NOT included and should be made by contacting the host hotel.

Name Badges

Official name badges and any official tickets are required for all official activities. All attendees must wear their name badges to participate in official conference activities – strictly enforced for security.

Cancellation/Refund Policy

Cancellations will be accepted until August 1, 2011 at 5:00 p.m. EST in order to receive a refund, less a \$50 cancellation fee. Cancellations must be submitted in writing via email to SGMP SE Regional Conference at joice@meetingspots.net After August 1, 2011 no refunds will be granted. In the event the registrant is no longer able to attend the conference, substitutions of a business colleague/co-worker will be accepted until August 20, 2011 at 5:00 p.m. EST. The original registrant, or person paying, **MUST** submit the replacement's name and contact information in writing to joice@meetingspots.net.

(Tentative Agenda – continued)

Tuesday- 9/13/11

8:00 a.m. Registration Open
8:30-9:30 a.m. Breakfast
9:30-10:30 a.m. General Session
10:30-10:45 a.m. Refreshment Break
10:45 a.m.-12:00 p.m. Breakouts
12:00-1:30 p.m. Lunch
1:45-3:00 p.m. Breakouts
3:00-3:15 p.m. Refreshment Break
3:15-4:00 p.m. General Session
5:00-6:00 p.m. VIP Reception
6:00 p.m. Load buses for offsite receptions
6:30-8:30 p.m. Offsite reception

Wednesday- 9/14/11

8:30-9:30 a.m. Breakfast
9:30-10:30 a.m. General Session
10:30-10:45 a.m. Grand Prize Drawing

Conference Attire

Business Casual for all official agenda events. Casual traveling attire for Wednesday conference closing events.

Who Should Attend

Hospitality suppliers and potential suppliers
Government meeting professionals
Persons interested in the continued development of business opportunities with government meeting planners and decision makers

Registration Information is Online

You may download and print your registration or register online at any of the host chapters (Florida Capital Chapter, Central Florida Chapter, Georgia Peach Chapter, Tennessee Chapter or Rocket City Alabama Chapter). Just click on the link provided. You may also reach registration information at www.meetingspots.net Look for the link under EVENTS.

Questions

For additional information, questions or concerns, please contact Joice J. Ventry, CMP, Meeting Coordinator, at 850-926-2508, or email at joice@meetingspots.net. Fax number is 850-926-7130.

Hotel Group Rate and Reservation Process:

The meeting planner rate is **\$84**. The supplier rate is **\$109**. Your identity will be verified upon check in. These special group rates are available until August 19, 2011. Call The Shores direct at [866-934-7467](tel:866-934-7467) to make your hotel reservation. To register online: use these group codes: Suppliers – SGMP SH, and Planners - SGM2SH.

About SGMP

The Society of Government Meeting Professionals is the only national organization in the United States dedicated exclusively to improving the knowledge and expertise of individuals in the planning and execution of government meetings and promoting the cost effectiveness of those meetings through education, training, and industry relationships.