

# SGMP SE Regional Education Conference

**“Respect the Past, Embrace the Day, Race to Tomorrow”**

September 11- 14, 2011 - The Shores Resort, Daytona Beach Shores, FL

## I. ATTENDEE INFORMATION

All correspondence from SGMP SE Regional Education Conference will be sent to the address and/or email provided below.

FIRST NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_

First Name/Nickname (as you would like it printed on your meeting badge) \_\_\_\_\_ Certification: (CGMP, CMP, ETC.) \_\_\_\_\_

Title \_\_\_\_\_ Organization/Company Name \_\_\_\_\_

Complete Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Direct Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email Address \_\_\_\_\_ SGMP MEMBERSHIP NUMBER \_\_\_\_\_

## II. EMERGENCY CONTACT

Please contact the individual listed below in case of an emergency.

Name \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

## III. SPECIAL NEEDS & DIETARY REQUIREMENTS

Dietary Requirements/Needs (please indicate in the space provided) \_\_\_\_\_

Physical (Please check this box if you require special accommodations in order to participate in the Conference programming. A staff member will contact you directly.)

**PLEASE NOTE:** If you have special needs for your housing at this event, please contact The Shores Resort directly for in-room accommodations.

## IV. REGISTRATION FEES (Please Select Registration Category and Rate)

Planners:	Early Registration	After July 15, 2011
Government Member	<input type="checkbox"/> \$100.00	<input type="checkbox"/> \$125.00
Government Non-Member	<input type="checkbox"/> \$125.00	<input type="checkbox"/> \$150.00
Contract Member	<input type="checkbox"/> \$125.00	<input type="checkbox"/> \$150.00
Contract Non-Member	<input type="checkbox"/> \$150.00	<input type="checkbox"/> \$175.00
Suppliers:		
Associate	<input type="checkbox"/> \$150.00	<input type="checkbox"/> \$175.00
Exhibitor (SGMP Members Only)	<input type="checkbox"/> \$525.00	<input type="checkbox"/> \$575.00
Additional Exhibitor	<input type="checkbox"/> \$350.00	<input type="checkbox"/> \$400.00
Non-Exhibiting	<input type="checkbox"/> \$385.00	<input type="checkbox"/> \$425.00
Non-Member	<input type="checkbox"/> \$485.00	<input type="checkbox"/> \$525.00
Other:		
Member Retiree/Educator/Student	<input type="checkbox"/> \$ 75.00	<input type="checkbox"/> \$100.00
Guest	<input type="checkbox"/> \$ 75.00	<input type="checkbox"/> \$100.00

Guest Name: \_\_\_\_\_

Guest registration refers to a spouse, significant other or personal friend, NOT a business associate or staff colleague. Guest registration provides entry to all evening receptions.

Page 2: Name: \_\_\_\_\_

## V. PAYMENT

Payment by check/money order (payable to **SGMP SE Regional Education Conference**) in the amount of \$\_\_\_\_\_USD.

\_\_\_\_\_  
Name on Check

\_\_\_\_\_  
Check Number

Payment by Credit Card in the amount of \$\_\_\_\_\_USD. (VISA, MASTERCARD OR AMERICAN EXPRESS)  
*Credit Card Payment will appear on your statement as a MEETING SPOTS charge*

\_\_\_\_\_  
Name on Credit Card – *Please Print*

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Credit Card Number

\_\_\_\_\_  
Expiration Date

\_\_\_\_\_  
Signature

**Please send completed registration form and payment to:**

**SGMP SE Region Education Conference  
Attn: Registration  
P. O. Box 1563  
Tallahassee, FL 32302-1563**

## VI. CANCELLATION POLICY

Cancellations will be accepted until August 1, 2011 at 5:00 p.m. EST in order to receive a refund, less a \$50 cancellation fee. Cancellations must be submitted in writing via email to SGMP SE Region Education Conference at [joice@meetingspots.net](mailto:joice@meetingspots.net) After August 1, 2011 no refunds will be granted. In the event the registrant is no longer able to attend the conference, substitutions of a business colleague/co-worker will be accepted until August 20, 2011 at 5:00 p.m. EST. The original registrant, or person paying, MUST submit the replacement's name and contact information in writing to [joice@meetingspots.net](mailto:joice@meetingspots.net).

## SGMP SE Regional Education Conference HOST CHAPTERS:



Questions: Please call 850-926-2508, if you have any questions or concerns.